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# City of Chicopee, Massachusetts

## License Commission

City Hall - 17 Springfield Street - Chicopee, MA 01013  
Tel: (413) 594-1530 Fax: (413) 594-1531

### APPLICATION FOR A SPECIAL ONE DAY PERMIT

FEES: \$55.00 WINE & MALT PER DAY  
\$108.00 ALL ALCOHOL PER DAY

To the Board of License Commissioners for the City of Chicopee:

The undersigned respectfully petitions your honorable body for a license to be excised on the premises described as follows and subject to the provisions of Section 14 of Chapter 138 of the Massachusetts General laws;

Corporation Name: \_\_\_\_\_

Individual's Name: \_\_\_\_\_

Type of Alcohol: \_\_\_\_\_

Function: \_\_\_\_\_

Function Location: \_\_\_\_\_

Date of Function: \_\_\_\_\_

Time of Function: \_\_\_\_\_

Please note: There will be no License issued for any temporary structures such as tents or fabric membranes without prior approval from the Building department.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Regulations for Special One-Day Liquor Licenses

All applications must be received 48 hours prior to the regularly scheduled meetings.

The License Commission meetings are scheduled for the third Thursday of every month. Meetings are subject to change. Please call the office to verify date of meeting.

Please plan your functions with this schedule in mind as applications that are not on the agenda will not be accepted.

Licenses are issued by local licensing authorities and shall not be issued to any person (s), association, partnership or corporation already issued or in the process of being issued a license to sell alcoholic beverages as approved by the Commission. A special license cannot cover any portion of a currently licensed premise.

Liquor to be served at the event must be dispensed by someone who is at least twenty-one years old and familiar with the laws regarding the service of liquor.

Special One Day Wine & Malt Licenses available to anyone applying.

Special One Day All Alcohol Licenses available only to Non-Profit Organizations.

**No special licensee may sell any alcoholic beverage other than those purchased from a licensee under M.G.L. c. 138. ss. 18, 19, 19B, or 19C or from a holder of a special permit to sell issued under M.G.L. c. 138, s. 22A.**

**No storage or delivery of alcoholic beverages before the date & time of Special Permit becomes effective.**

**All alcoholic beverages must be properly disposed of after event. Beverages cannot be retained by licensed premise.**

Function must be held on property contingent to licensed premise. If property not owned by licensee, the applicant must have legal permission to use said property. A copy of said permission is required before application will be processed.

The License Commission shall establish requirements for Police coverage of the licensed event on a case by case basis.

Any temporary structures such as tents or fabric membranes must have prior approval from the Building department.

Failure to abide by these rules or by any provision on the laws or regulations pertaining to alcoholic beverages shall be grounds to deny, suspend or revoke any special license issued under M.G.L. c. 138, s14

These rules may be waived by the License Commission at their discretion for good cause.

These rules supersede any prior rules issued by the License Commission and shall remain in effect until canceled or modified.

All events should be held in an area that is contained and will be monitored at all times.

If you have any questions concerning this, please feel free to contact this office.

Amended October 18, 2007.